



**Lewes District Council**

**To all Members of the Cabinet**

A meeting of the **Cabinet** will be held in the **Ditchling Room, Southover House, Southover Road, Lewes Southover House, Southover Road, Lewes** on **Wednesday, 16 November 2016** at **14:30** which you are requested to attend.

Please note the venue for this meeting which is wheelchair accessible and has an induction loop to help people who are hearing impaired.

This meeting may be filmed, recorded or broadcast by any person or organisation. Anyone wishing to film or record must notify the Chair prior to the start of the meeting. Members of the public attending the meeting are deemed to have consented to be filmed or recorded, as liability for this is not within the Council's control.

18/11/2016

Catherine Knight  
Assistant Director of Legal and Democratic Services

**Agenda**

- 1 Minutes**  
To approve the Minutes of the meeting held on 28 September 2016 (copy previously circulated).
- 2 Apologies for Absence**
- 3 Declarations of Interest**  
Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct.
- 4 Urgent Items**  
Items not on the agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4)(b) of the Local Government Act 1972.
- 5 Public Question Time**

To deal with any questions received from members of the public in accordance with Council Procedure Rule 11 (if any).

**6 Written Questions from Councillors**

To deal with written questions which councillors may wish to put to the Chair of the Cabinet in accordance with Council Procedure Rule 12 (if any).

**7 Matters Referred to the Cabinet**

Matters referred to the Cabinet (whether by the Scrutiny Committee or by the Council) for reconsideration by the Cabinet in accordance with the provisions contained in the Scrutiny Procedure Rules or the Budget and Policy Framework Procedure Rules set out in Part 4 of the Council's Constitution.

None.

**8 Reporting Back on Meetings of Outside Bodies**

To receive feedback from the Council's representatives who serve on outside bodies in respect of meetings they have attended (if any).

**9 Reports from Officers**

**- Key Decision**

**9.1 Finance Update – Performance Quarter 2 - 2016-2017 - Report and Appendix 1**

*Cabinet Member: Councillor Giles*

To consider the Report of the Deputy Chief Executive (Report No 147/16 herewith - page 6).

**- Non-Key Decisions**

**9.2 Portfolio Progress and Performance Report 2016-17 - Quarter 2 (July to Sept 2016)**

*Cabinet Member: Councillor Merry*

To consider the Report of the Chief Executive (Report No 144/16 herewith - page 31).

**9.3 Options for the Establishment of a Housing Investment Company - Report**

*Cabinet Member: Councillor Maskell*

To consider the Report of the Director of Service Delivery (Report No 143/16 herewith - page 48).

## **- Key Decisions**

### **9.4 Adoption 'Making' of the Wivelsfield Neighbourhood Plan**

*Cabinet Member: Councillor Jones*

To consider the Report of the Director of Regeneration and Planning (Report No 148/16 herewith - page 67).

### **9.5 Community Infrastructure Levy (CIL) Governance Review - Report**

*Cabinet Member: Councillor Jones*

To consider the Report of the Director of Regeneration and Planning (Report No 149/16 herewith - page 72).

### **9.6 Housing Management Services – Working Together**

*Cabinet Member: Councillor Maskell*

To consider the Report of the Director of Service Delivery (Report No 150/16 herewith - page 93).

### **9.7 Delivery of Building Control Services**

*Cabinet Member: Councillor Jones*

To consider the Report of the Director of Service Delivery (Report No 151/16 herewith - page 99).

### **9.8 "Stronger Together" Joint Transformation Programme Update - Report**

*Cabinet Member: Councillor Smith*

To consider the joint Report of the Assistant Director of Business Transformation and the Assistant Director of Human Resources and Organisational Development (Report No 152/16 herewith - page 103).

*(NB The Appendices to this Report contain exempt information as defined in paragraphs 1, 2 and 3 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) (ie Information relating to any individual; information which is likely to reveal the identity of an individual; and information relating to the financial or business affairs of any particular person (including the authority holding that information)). It is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. Therefore, the Appendices have been circulated to Members of the Council only and can be found starting on (pink) page 130).*

## **- Non-Key Decisions**

**9.9 Ward Issues Raised by Councillors at Council**

*Cabinet Members: Councillors Giles, Nicholson and Smith*

To consider the Report of the Assistant Director of Legal and Democratic Services (Report No 153/16 herewith - page 112).

**9.10 Appointment to Serve on Outside Body**

To confirm the appointment of Councillor S Osborne to serve as the member representative on the 3VA Board (Voluntary Action Lewes) outside body (to replace Councillor J Peterson).

**- Key Decision**

**Urgent Item Acquisition of Land and Buildings in Lewes - Report**

*Cabinet Member: Councillor Giles*

To consider the Report of the Director of Regeneration and Planning (Report No 159/16 herewith - page 117).

(NB Appendix A to this Report contains exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) (ie information relating to the financial or business affairs of any particular person (including the authority holding that information)). It is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. Therefore, the Appendix has been circulated to Members of the Council only and can be found starting on (pink) page 129).

**Exclusion of the Public and Press**

To consider, under Section 100(A) of the Local Government Act 1972 (as amended), excluding the public and press from the meeting during the discussion of the Appendices to Report No 152/16 entitled ""Stronger Together" Joint Transformation Programme Update" and Item 9.11 on this Agenda entitled "Housing Repairs and Maintenance Services", as there are likely to be disclosures of exempt information as defined in paragraphs 1, 2 and 3 of Part 1 of Schedule 12A of the Act (ie Information relating to any individual; information which is likely to reveal the identity of an individual; and information relating to the financial or business affairs of any particular person (including the authority holding that information)). It is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**- Key Decisions**

**Urgent Item Acquisition of Land and Buildings in Lewes - Exempt Appendix A**

**Item**

**9.8 "Stronger Together" Joint Transformation Programme Update - Exempt Appendices**

**9.11 Housing Repairs and Maintenance Services**

For further information about items appearing on this Agenda, please contact Trevor Hayward at Southover House, Southover Road, Lewes, East Sussex BN7 1AB. Telephone 01273 471600

**Distribution:**

Councillors: P Franklin, B Giles, T Jones, R Maskell, E Merry, T Nicholson and A Smith